

BOARD OF DIRECTORS

Richard C. Brody
President

Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Laurie Price
Director

EXECUTIVE OFFICER
Clark Stevens

SPECIAL BOARD MEETING

EIGHT-HUNDRED FIRST MEETING
Monday December 16, 2019—5:30 P.M.
Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 5:55 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Laurie Price in attendance. Director Steve Rosentsweig was absent. Also in attendance were Associate Directors Deborah Klein Lopez and Dennis Washburn, and Executive Officer Clark Stevens and Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Andrew Faris, NRCS Soil Conservationist
3. **PUBLIC COMMENTS:** there were no public comments
4. **MINUTES:** Approval of minutes for meeting of November 25, 2019: minutes were approved without changes. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for November 2019: the Board reviewed and approved the claims report. **Moved/Seconded: Ms. Price/Ms. Burnam; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Los Angeles County Local Agency Formation Commission (LAFCo) Municipal Services Review and change in Sphere of Influence: Mr. Stevens reported that staff is updating maps for the proposed expansion and explained how the county LAFCo's work in the process with Ventura County. Staff are in communication with Ventura County RCD and various jurisdictions to smooth the expansion process.
 - B. Approval of meeting calendar for 2020: **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE**

REPORT: Andrew Faris, Soil Conservationist, reported that NRCS is working on budget for the upcoming year. Also, the EQIP program is open for public comment if anyone wishes to provide comment.

8. **INFORMATIONAL REPORTS:**

A. Staff Reports for November 2019:

- i. Clark Stevens, Executive Officer: Mr. Stevens reported that the Topanga Lagoon Restoration Project is moving forward; staff held a meeting with Coastal Conservancy to discuss expanding project scope.
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor

9. **CLOSED SESSION:** the Board entered closed session to discuss lease renewal negotiations for 540 S. Topanga Canyon Blvd. in Topanga with Clark Stevens, Executive Officer and John Hendra, Finance & Operations Officer (Government Code Section 54956.8). The Board reopened regular session and reported that a subcommittee of Directors had been appointed to work with Mr. Stevens on lease negotiations based on direction from the Board.

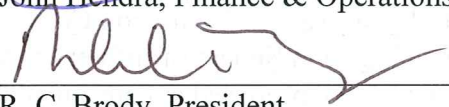
10. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Helsley announced that there is a memorial for Mary Ellen Strote at King Gillette Ranch at 2 p.m. this coming Saturday.

11. **ADJOURNMENT:** The meeting was adjourned at 7:35 p.m. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 1/27/2020

Approved by: 
R. C. Brody, President
Board of Directors

Date: 1/30/2020