

BOARD OF DIRECTORS

Richard C. Brody
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Steven Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED NINETY-NINTH MEETING

Monday September 23, 2019—6:00 P.M.

**Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290**

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Steve Rosentsweig in attendance. Also in attendance was Finance & Operations Officer John Hendra.
2. **INTRODUCTION OF GUESTS:** Laurie Price, District resident; Dawn Afman, NRCS District Conservationist.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of August 26, 2019: Board voted to approve the minutes as presented. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for August 2019 and review of financial reports through August 31, 2019: Board reviewed the Claims Report and financials and asked Mr. Hendra about the increase in accounts payable, which was due to timing of checks this month. The Board voted to approve the Claims Report. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Review and approval of Natural Resources Conservation Service Memorandum of Agreement (MOA) with the RCD: Ms. Afman reported the purpose of the new MOA was to standardize the agreement across the state and country. She described the changes made from the past MOA and noted that this agreement won't change the RCD's relationship with NRCS. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**

- B. Approval of National Park Service Task Agreement P19AC01161: Post Woolsey Fire Control of Invasive Plants: Mr. Hendra described the project requirements and the RCD's role. After reviewing the agreement the Board voted to approve it. **Moved/Seconded: Ms. Burnam/Mr. Rosentsweig; approved 4-0.**
- C. Approval of RCD Delegate to the CARCD Board meeting: Ms. Helsley will be going to the CARCD Annual Conference and agreed to represent the Board at the CARCD business meeting. The Board voted to appoint Ms. Helsley as RCD delegate. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 4-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: See Item 6A above.

8. **INFORMATIONAL REPORTS**:

- A. Staff Reports for August: Board reviewed the staff reports and asked Mr. Hendra about boundary expansion progress and the wildlife crossing.
 - i. Clark Stevens, Executive Officer
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor


9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Helsley reported that Suzanne Goode, Malibu Creek State Park's Senior Ecologist, is retiring from CA Department of Parks & Recreation December 1.
- Ms. Burnam is receiving calls from a number of HOAs to consult on landscaping issues like non-native trees/vegetation and slope erosion. She has been asked to consult for them but wasn't interested. This is a potential business opportunity. NRCS funds might be available if they are in our district.
- Mr. Brody is hoping to reduce the number of meetings in order to reduce our carbon emissions. He will monitor the agenda to make sure it is full and productive.

10. **ADJOURNMENT**: The meeting was adjourned at 6:49 p.m. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 4-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 11/25/19

Approved by: 
R. C. Brody, President
Board of Directors

Date: 11/25/19