

**BOARD OF DIRECTORS**

Richard C. Brody  
President

Steven Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Laurie Price  
Director

**EXECUTIVE OFFICER**  
Clark Stevens

***SPECIAL BOARD MEETING***

EIGHT-HUNDRED FIRST MEETING  
**Monday December 16, 2019—5:30 P.M.**  
**Resource Conservation District Office**  
**540 S. Topanga Canyon Blvd, Topanga, CA 90290**

**AGENDA**

Information about, and copies of, supporting materials for agenda items are available for public review at the RCDSMM office during regular office hours, or by calling the Operations Manager at 818/597-8627 x102. A fee may be charged for copies.

1. CALL TO ORDER
2. INTRODUCTION OF GUESTS
3. PUBLIC COMMENTS  
This is the time set aside for those wishing to address the Board on matters which fall under their jurisdiction. If the matter you address is not on the agenda, Directors may not discuss or take action on comments made here except to put the matter on the agenda, at their discretion, for a future Board meeting. If the matter you address is already on the agenda, the Board will consider your comments when making their decision. Each commenter will have a time limit of three minutes.
4. MINUTES: Approval of minutes for meeting of November 25, 2019
5. MONTHLY CLAIMS AND FINANCIALS: Approval of Claims for November 2019
6. REGULAR CALENDAR
  - A. Los Angeles County Local Agency Formation Commission (LAFCo) Municipal Services Review and change in Sphere of Influence
  - B. Approval of meeting calendar for 2020
7. USDA/NATURAL RESOURCES CONSERVATION SERVICE  
REPORT: Summary of NRCS programs and activities by District Conservationist.
8. INFORMATIONAL REPORTS:
  - A. Staff Reports for November 2019:

- i. Clark Stevens, Executive Officer
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor

9. **CLOSED SESSION:** the Board will discuss lease renewal negotiations for 540 S. Topanga Canyon Blvd. in Topanga with Clark Stevens, Executive Officer and John Hendra, Finance & Operations Officer (Government Code Section 54956.8)

10. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

11. **ADJOURNMENT**

*Persons with disabilities may contact the Finance & Operations Officer at 818/597-8627 x 102 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.*