



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED NINTIETH MEETING

Monday November 26, 2018—6:00 P.M.

**Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290**

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by Vice President Steve Rosentsweig at 6:00 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley and Deborah Klein Lopez in attendance. President R. C. Brody was absent. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.
2. **INTRODUCTION OF GUESTS:** Glenn Bailey, past RCD Director; Tanessa Hartwig, RCD Environmental Services Coordinator.
3. **PUBLIC COMMENTS**
 - Ms. Hartwig introduced herself and described her background.
 - Mr. Bailey has some boxes of documents and books from the old Northwestern Los Angeles RCD that he is offering if the RCD is interested.
 - Mr. Bailey also announced that the Chatsworth Nature Preserve Earth Day event will be April 6, 2019 from 10 a.m. to 3 p.m.
4. **MINUTES:** Approval of minutes for meeting of September 24, 2018:
Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 3-0 with Mr. Rosentsweig abstaining.
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for September and October 2018 and review of financial reports through October 31, 2018:
Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.
6. **REGULAR CALENDAR**
 - A. Approval of Resolution #2018-11-01: Acceptance of and signature authority for California Department of Forestry and Fire Protection grant 5GG17148-Guidance for Sustainable Defensible Space Landscaping in the SMMNRA and Southern California: Directors inquired into the costs of the grant and whether the funding



was sufficient to cover the deliverables. Mr. Stevens recounted the genesis of the grant and assured the Board that the funding was appropriate. The Board voted to approve the grant. **Moved/Seconded: Ms. Lopez/Ms. Helsley; approved 4-0.**

- B. Approval of resolution #2018-11-02: Amending the Conflict of Interest Code Pursuant to the Political Reform Act of 1974: there was no public comment and the Board voted to approve the resolution without comment. **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.**
- C. Approval of fiscal year 2017-18 audited financial statements: Directors reviewed the audit findings and questioned Mr. Hendra about some of the statement lines, then voted to approve the audited financial statements. **Moved/Seconded: Ms. Helsley/Ms. Lopez; approved 4-0.**
- D. Approval of funding for Conservation Strategies Group: The Directors discussed the benefits of having access to CSG and the funds brought into the district through their work. The Board decided to contribute \$3000. **Moved/Seconded: Ms. Lopez/Ms. Burnam; approved 4-0.**
- E. Discussion of wildfire response and recovery: Mr. Stevens reviewed the damage done to our restoration projects and other areas of the District, then discussed steps being taken to begin recovery.
- F. Review of progress on annual plan tasks: Mr. Hendra went over the chart included in the Board packet. Directors reviewed the tasks and noted progress.
- G. Director and staff reports from CARCD Annual Conference: Ms. Helsley, Mr. Stevens and Mr. Hendra discussed the information gleaned from the conference.
- H. Discussion of Board meeting frequency and schedule: tabled to next meeting.
- I. Discussion of Sepulveda Basin Wildlife Area Steering Committee representative: after discussion with Mr. Bailey, it was decided that he would continue as the RCD's representative to the Steering Committee and would communicate with staff if there was an issue of import to the District. The District will alert Mr. Bailey if there is an issue it wants him to address at the meeting.

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: no report.

8. **INFORMATIONAL REPORTS:**

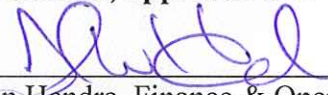
- A. Staff Reports for September and October:
 - i. Clark Stevens, Executive Officer
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Education Supervisor



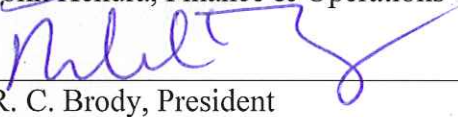
9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Ms. Helsley called attention to a CA Native Plant Society magazine that highlighted the Sepulveda Basin.
- Ms. Lopez invited everyone to her swearing in ceremony on Dec. 4 at 6:00 p.m. at the Agoura Hills Events Center.
- Ms. Burnam announced she was appointed to the Tree People Board of Directors.

10. ADJOURNMENT: The meeting was adjourned at 7:54 p.m. **Moved/Seconded: Ms. Lopez/Ms. Burnam; approved 5-0.**

Submitted by: 
John Hendra, Finance & Operations Officer

Date: 4/22/19

Approved by: 
R. C. Brody, President
Board of Directors

Date: 4/22/19