



RESOURCE CONSERVATION DISTRICT  
OF THE  
SANTA MONICA MOUNTAINS

30000 MULHOLLAND HIGHWAY, AGOURA HILLS, CALIFORNIA 91301  
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A Political Subdivision  
of the State of California

CLARK STEVENS, AIA  
Executive Officer

BOARD OF DIRECTORS  
DENNIS WASHBURN  
President  
DAVID GOTTLIEB  
Vice President  
STEVEN ROSENTHAL  
Treasurer  
R.C. BRODY  
NANCY HELSLEY

**REGULAR BOARD MEETING**

SEVEN HUNDRED THIRTEENTH MEETING

**Monday July 25, 2011—6:30 P.M.**

**Resource Conservation District Office**

**NPS Peter Strauss Ranch: 30000 Mulholland Hwy., Agoura Hills, CA 91301**

**AGENDA**

Information about, and copies of, supporting materials for agenda items are available for public review at the RCDSMM office during regular office hours, or by calling the Operations Manager at 818/597-8627 x102. A fee may be charged for copies.

1. CALL TO ORDER

2. INTRODUCTION OF GUESTS

3. PUBLIC COMMENTS

This is the time set aside for those wishing to address the Board on matters which fall under their authority. If the matter you address is not on the agenda, Directors may not discuss or take action on comments made here except to put the matter on the agenda, at their discretion, for a future Board meeting. If the matter you address is already on the agenda, the Board will consider your comments when making their decision. Please limit your comments to three minutes.

4. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:  
Summary of programs and activities

5. DIRECTORS' COMMENTS/ANNOUNCEMENTS

6. CONSENT CALENDAR:

- **MINUTES:** Approval of minutes for meeting of June 27, 2011
- **MONTHLY CLAIMS AND FINANCIALS:** Approval of financials and claims for June 2011
- **INFORMATIONAL REPORTS** (submitted in writing):
  - A. June Staff Reports:
    - i. Clark Stevens, Executive Officer
    - ii. John Hendra, Operations Manager
    - iii. Stephen Vodantis, Education Coordinator
    - iv. Rosi Dagit, Senior Conservation Biologist
    - v. Jenna Krug, Conservation Biologist
    - vi. Sandra Albers, Conservation Biologist
  - B. South Coast Resource Conservation & Development Area
  - C. SMM Fire Safe Alliance
  - D. Regional Area Safety Taskforce

- E. Sepulveda Basin Wildlife Area Steering Committee
- F. California Association of Resource Conservation Districts, South Coast Area
- G. California Association of Resource Conservation Districts
- H. National Association of Conservation Districts

## 7. REGULAR CALENDAR

- A. Acceptance of 2006-2010 audits
- B. Report by Finance and Administration Committee on implementation of auditor's recommendations and approval to add Executive Officer as signatory on Bank of America accounts (resolution 2011-07-01)
- C. 2011-12 budget report
- D. Report on formation of 501(c)(3) for fundraising
- E. Strategic Planning Ad Hoc Committee report
- F. Watershed center/research lab facilities update
- G. Personnel manual proposal
- H. Bull Creek restoration
- I. Santa Susana Pass State Historic Park proposed closure/education program
- J. SDRMA Board election vote
- K. CSDA Board election vote

## 8. COMMITTEE REPORTS:

- A. Strategic Planning Ad Hoc (WASHBURN, Helsley)
- B. Education (ROSENTSWEIG, Helsley)
- C. Finance and Administration (WASHBURN, Rosentsweig)
- D. Grants, Fundraising, and Public Outreach (WASHBURN)
- E. Personnel (HELSLEY)
- F. Watershed Protection and Land Use (GOTTLIEB, Brody)

## 9. FUTURE AGENDA TOPICS

## 10. ADJOURNMENT

***Persons with disabilities may contact the Operations Manager at 818/597-8627 x 102 at least 10 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.***