



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED EIGHTY-EIGHTH MEETING

Monday July 23, 2018—6:00 P.M.

**Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290**

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by Vice President Steve Rosentsweig at 6:05 p.m. A quorum was established with Directors Beth Burnam and Deborah Klein Lopez in attendance. President R.C. Brody arrived at 6:10 p.m. and Director Nancy Helsley arrived at 6:14 p.m. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.
2. **INTRODUCTION OF GUESTS:** NRCS District Conservationist Dawn Afman.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of June 18, 2018: **Moved/Seconded: Ms. Lopez/Mr. Brody; approved 3-0 with Ms. Burnam abstaining and Ms. Helsley absent.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for June 2018 and review of financial reports through end of fiscal year, June 30, 2018: **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 3-0 with Mr. Brody and Ms. Helsley absent.**
6. **REGULAR CALENDAR**
 - A. Approval of 2018-19 annual plan: the Board reviewed the annual plan activities, particularly those under the Advancement and Board goals, then approved the annual plan with a few minor edits. **Moved/Seconded: Ms. Burnam/Mr. Brody; approved 5-0.**
 - B. Approval of Los Angeles County Social Program Agreement SPF-03-03 for a grant of \$93,428 to develop early detection and rapid response efforts to control invasive tree pests and drought effects on native trees: the Board reviewed the grant contract and asked about project elements, then approved the contract. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 5-0.**



- C. Select candidate for CA Special Districts Association Southern Network Seat A election: after reviewing the candidates, the Board decided to cast the RCD vote for Jo MacKenzie. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 5-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE**

REPORT: Ms. Afman reported that she is almost done with the initial Thomas fire evaluations, but she is short-staffed so the going is slow.

8. **INFORMATIONAL REPORTS:**

A. Staff Reports for June:

- i. Clark Stevens, Executive Officer
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Education Supervisor

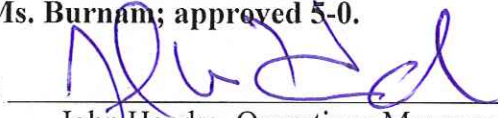
9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Lopez reported that Agoura Hills voted to contribute \$800,000 to preserve part of the Triangle Ranch property.
- Ms. Lopez also reported that she went to the wildlife crossing open house last month. Kelly Kazmirchuk represented the RCD and did a great job.
- The current Agoura Hills Mayor is not running for re-election in November, so there will be one seat without an incumbent.
- Ms. Burnam was a speaker last Saturday at a TreePeople Eco-Salon. Representative Henry Stern was there as the moderator.
- Mr. Washburn discussed the pure water project being considered by Las Virgenes Municipal Water District. It will clean water to drinking standard for reuse. The project is slated to start in 2021 and take three years.
- Ms. Helsley reported that the Envirothon Committee is going to be at her house for a retreat for the next 2 days. Granada Hills High School won the state competition and is going to Pocatello Idaho for the finals next week.

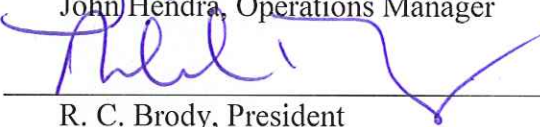
10. **CLOSED SESSION: Personnel (Government Code Section 54957)—Executive Officer annual performance evaluation-completion**: Closed session began at 7:11 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 5-0.** Closed session ended at 7:35 p.m. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 5-0.**



11. RESUME OPEN SESSION AND REPORT ON CLOSED SESSION: the Board came back into Open Session at 7:35 p.m. and reported that the Executive Officer evaluation was completed.
12. ADJOURNMENT: The meeting was adjourned at 7:37 p.m. **Moved/Seconded: Ms. Lopez/Ms. Burnam; approved 5-0.**

Submitted by: 
John Hendra, Operations Manager

Date: 9/10/18

Approved by: 
R. C. Brody, President
Board of Directors

Date: 9/18/18

