



BOARD OF DIRECTORS

R.C. Brody
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Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

EXECUTIVE OFFICER
Clark Stevens

REGULAR BOARD MEETING

SEVEN HUNDRED EIGHTY-FIFTH MEETING

Monday April 23, 2018—6:00 P.M.

Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:10 p.m. A quorum was established with Directors Beth Burnam and Nancy Helsley in attendance. Directors Deborah Klein Lopez and Steve Rosentsweig were absent. Also in attendance was Executive Officer Clark Stevens.
2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of March 26, 2018. Approval tabled until next meeting due to lack of quorum.
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of Claims for March 2018 and review of financial reports through March 31, 2018. Directors discussed the new financial report format and made suggestions for format modifications.
Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 3-0.
6. **REGULAR CALENDAR**
 - A. Approval of new Strategic Plan for 2018-2021; Directors reviewed the document and noted that the dates were inconsistent. The Board directed that the dates be set for 2018 to 2022, then approved the RCD's new Strategic Plan. **Moved/Seconded: Ms. Burnam/Mr. Brody; approved 3-0.**
 - B. Review and possible approval of letter requesting change in Board appointment timing; the Board reviewed the letter and decided to table this item to the next meeting in order to clarify appointment years.
 - C. Approval of contract with National Fish and Wildlife Foundation in the amount of \$44,857.85 to continue replanting and maintenance of the lower Topanga Creek State Park restoration site; the Board reviewed the contract as well as the subcontract with TreePeople for partial services, then voted to approve the contract. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 3-0.**



- D. Approval of funding to support Granada Hills High School Envirothon Team at National Championships competition: Ms. Helsley reported on the state Envirothon competition, where Granada Hills High School won first place, Arlington High School was second and Pacific Palisades High School was third. She requested that the RCD pay the entry fee of \$1800 to help Granada Hills go to the national Envirothon competition in Pocatello, Idaho. Directors discussed the budget and noted that \$1000 has already been allocated, then voted to approve an extra \$800 to cover the entire registration fee. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 3-0.**

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE
REPORT: no report.

8. INFORMATIONAL REPORTS:

A. Staff Reports for March:

- i. Clark Stevens, Executive Officer: Mr. Stevens reviewed the written report he handed out at the meeting. He discussed progress on the Santa Monica Mountains Fire Safe Alliance Demonstration Structure and Garden at Mr. Brody's request. Mr. Stevens also reviewed meetings he had with various public officials and progress on his ongoing projects.
- ii. John Hendra, Operations Manager
- iii. Rosi Dagit, Senior Conservation Biologist
- iv. Kelly Kazmirchuk, Interim Education Program Manager

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Ms. Helsley reported that her family is planning to hold a celebration of life event for Hal Helsley, who passed away two weeks ago. They are looking at the morning of June 9 at a location to be determined.
- Mr. Brody reported on the meeting held in Topanga regarding the County Local Agency Management Plan, which will affect onsite wastewater treatment systems for local landowners. The RCD has commented on the plan and is monitoring its progress. The Board directed staff to keep the Board apprised of the County's response to the RCD's comments.
- Ms. Burnam was invited to be a panelist at the Luskin Center last week on the discussion of a book about wildfires. She was joined on the panel by wildfire experts and the LA City Fire Chief.
- Ms. Helsley announced that the Institute of the Environment/La Kretz Center for Conservation Science is having an event next Sunday at Pepperdine University with Barbara Miller, who will be talking about species in the Santa Monica Bay.



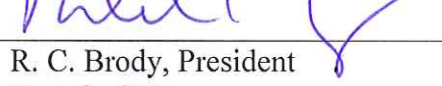
10. CORRESPONDENCE

- Lagerlof Senecal Gosney & Kruse, LLP: Los Angeles County Local Agency Formation Commission election results

11. ADJOURNMENT: The meeting was adjourned at 7:45 p.m. in memory of Hal Helsley. **Moved/Seconded: Ms. Burnam/Ms. Helsley; approved 3-0.**

Submitted by: 
John Hendra, Operations Manager

Date: 7/25/18

Approved by: 
R. C. Brody, President
Board of Directors

Date: 9/24/18

