



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Deborah Klein Lopez
Director

EXECUTIVE OFFICER
Clark Stevens

SPECIAL BOARD MEETING

SEVEN HUNDRED EIGHTY-FIRST MEETING

Monday December 18, 2017—6:00 P.M.
Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:05 p.m. A quorum was established with Directors Beth Burnam, Deborah Klein Lopez and Nancy Helsley in attendance. Director Steve Rosentsweig was absent. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.

Emergency Items added to the agenda: the following items came to the attention of the District after the agenda was posted and need to be addressed at this meeting in order to ensure orderly conduct of business.

- A. Oath of office for reappointed Directors Nancy Helsley and Deborah Klein Lopez. **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.** The oaths were administered immediately.
- B. Board of Directors meeting calendar for 2018. This was added as Regular Calendar item D. **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.**

2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of November 27, 2017. **Moved/Seconded: Ms. Lopez/Ms. Burnam; approved 3-0 with Ms. Helsley abstaining.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of claims for November 2017 and review of financial reports through November 30, 2017. **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Approval of Resolution No. 2017-12-01: Declaring That Governing Body Members Shall Be Deemed To Be Employees Of The District For The Purpose



Of Providing Workers' Compensation Coverage For Said Certain Individuals While Providing Their Services: the Directors reviewed the RCD's current coverage and directed Mr. Hendra to look at costs to cover non-Board volunteers as well, then approved the resolution. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**

- B. Draft Strategic Direction document review and discussion of Board Goal activities: the Directors reviewed the changes to the original document made by the Organizational Assessment Ad Hoc Committee and edited the activities under the Board Goal. The Board referred the document back to staff to fill out the activities under the other goals and return it for final approval.
- C. Discussion: CARCD advocacy academy training: Directors discussed the purposes and values of this training, then voted to authorize travel expense reimbursement for up to three attendees. **Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 4-0.**
- D. Board of Directors 2018 meeting calendar: **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.**

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: No report.

8. **INFORMATIONAL REPORTS**:

- A. Staff Reports for November:
- i. Clark Stevens, Executive Officer: Mr. Stevens reported that the RCD retained its seat on the Santa Monica Bay Restoration Commission after a vote of the members. He also showed photos and reviewed progress on the Hwy. 101 undercrossing project since work began in October.
 - ii. John Hendra, Operations Manager
 - iii. Rosi Dagit, Senior Conservation Biologist
 - iv. Kelly Kazmirchuk, Interim Education Program Manager
- B. Los Angeles County Cannabis Commission (Beth Burnam): no report.

9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

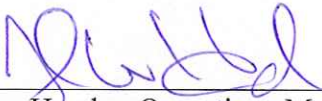
- Ms. Helsley reported that Evirothon is moving forward with Jovita as President. The state event will be held Saturday April 7 at Wild Wolves Preserve near Tejon and Bakersfield. The topic will be grazing and NRCS is contributing funds.
- Ms. Burnam reported that the Messenger had an article on the North Topanga Canyon Fire Safe Council Ember Preparedness event. They received great feedback.

10. **ADJOURNMENT**: **Moved/Seconded: Ms. Burnam/Ms. Lopez; approved 4-0.**

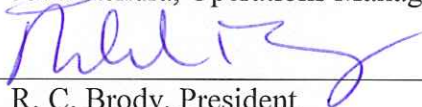
The meeting was adjourned at 8:09 p.m.



RESOURCE
CONSERVATION DISTRICT
OF THE
SANTA MONICA MOUNTAINS

Submitted by: 
John Hendra, Operations Manager

Date: 3/26/18

Approved by: 
R. C. Brody, President
Board of Directors

Date: 3/26/18

