



BOARD OF DIRECTORS

R.C. Brody
President

Steve Rosentsweig
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Mary Ellen Strote
Director

REGULAR BOARD MEETING
SEVEN HUNDRED SIXTY-SEVENTH MEETING
Monday August 22, 2016—6:00 P.M.
Resource Conservation District Office
540 S. Topanga Canyon Blvd, Topanga, CA 90290

MINUTES

EXECUTIVE OFFICER
Clark Stevens

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:00 p.m. A quorum was established with Directors Nancy Helsley, Steve Rosentsweig and Mary Ellen Strote in attendance. Director Beth Burnam was absent. Also in attendance were Associate Director Dennis Washburn, Executive Officer Clark Stevens and Operations Manager John Hendra.
2. **INTRODUCTION OF GUESTS:** NRCS District Conservationist Dawn Afman; NRCS Student Intern Orr German; NRCS Soil Conservationist Wilma Tichelaar.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of June 27, 2016. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of claims for June/July 2016 and review of financial reports for fiscal year 2015-16 and July 2016. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**
6. **REGULAR CALENDAR**
 - A. Resolution #2016-08-01: Approval of CalTrust as holder of investments for RCD reserve, capital planning and endowment funds: the Board discussed the benefits of CalTrust and other options available to the RCD, then approved the resolution. **Moved/Seconded: Mr. Rosentsweig/Ms. Helsley; approved 4-0.**
 - B. Resolution #2016-08-02: Adoption of an RCD Investment Policy: the Board reviewed the policy and approved the resolution. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**
 - C. Approval of salary schedule for general fund and grant/contract pay rates: tabled to a future meeting.

7. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:

Ms. Afman is working with the Lancaster office on fire recovery and the Dustbuster program. She has received funding for tree mortality clearance on private property but the program is at a standstill due to other issues. Ms. Afman also reported that she received extra funding for the two grants she has with the RCD to assist with agricultural irrigation and biological monitoring. Finally, Ms. Afman is trying to get water that is currently sent down a flood channel diverted to recharge basins to help with looming seawater intrusion in Ventura County.

8. INFORMATIONAL REPORTS:

A. Staff Reports for June & July:

- i. Clark Stevens, Executive Officer: Mr. Stevens reported that we may have 2 conservation easements to review at the next meeting. He also discussed budget and progress on the Hwy. 101 wildlife crossing project. Finally, the Board reviewed various sign designs and offered color and material suggestions.
- ii. John Hendra, Operations Manager
- iii. Stephen Vodantis, Education Supervisor
- iv. Rosi Dagit, Senior Conservation Biologist
- v. Jen Mongolo, Conservation Biologist

B. Strategic Planning Ad Hoc Committee: Ms. Helsley met with Ms. Burnam to get to know each other and discuss general parameters for the plan.

C. Sepulveda Basin Wildlife Area Steering Committee: no report.

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS

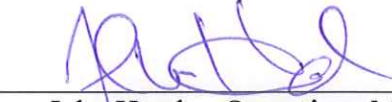
- Ms. Helsley reported that the Pacific Palisades envirothon team earned 3rd place out of 51 teams at the International Envirothon competition in Toronto. She read comments that students wrote about their experiences.
- Mr. Rosentsweig asked who was attending the CARCD Annual Conference and what budget was available. Ms. Helsley will attend the conference as will Mr. Hendra.

10. CORRESPONDENCE

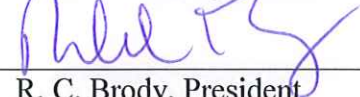
- California Special Districts Association 2017 Committee & Expert Feedback Team Participation memo and interest form

11. ADJOURNMENT: Moved/Seconded: Mr. Brody/Ms. Strote; approved 4-0. The meeting was adjourned at 7:55 p.m.



Submitted by: 
John Hendra, Operations Manager

Date: 2/1/17

Approved by: 
R. C. Brody, President
Board of Directors

Date: 2/1/17