



BOARD OF DIRECTORS

R.C. Brody  
President

Steve Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Mary Ellen Strote  
Director

EXECUTIVE OFFICER  
Clark Stevens

**REGULAR BOARD MEETING**

SEVEN HUNDRED SIXTY-SIXTH MEETING

**Monday June 27, 2016—6:00 P.M.**  
**Resource Conservation District Office**  
**540 S. Topanga Canyon Blvd, Topanga, CA 90290**

**MINUTES**

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:04 p.m. A quorum was established with Directors Nancy Helsley, Steve Rosentsweig and Mary Ellen Strote in attendance. Director Beth Burnam was absent. Also in attendance were Associate Director Dennis Washburn and Operations Manager John Hendra.
2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of May 23, 2016. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 3-0 with Mr. Brody abstaining.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of financial reports and claims for May 2016. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**
6. **REGULAR CALENDAR**
  - A. **Approval of budget for fiscal year 2016-17:** Directors reviewed the budget and asked about various line items. The Finance & Administration Committee reviewed the budget with Mr. Hendra last week and recommended approval of the budget. Ms. Strote thanked the committee for their work. Mr. Brody asked that for the next budget we factor in a 5% contribution to reserves. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**
  - B. **Selection of RCDSMM delegates to CARCD Annual Conference, Nov. 16-19, 2016, Doubletree Hotel Ontario:** Nancy Helsley was nominated as delegate. All other Directors will be alternate delegates. **Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**
  - C. **Approval of CARCD dues and other contributions:** after discussion of the work Conservation Strategies Group does for RCDs, the Board decided to send \$1000



to CARCD to help continue their efforts. **Moved/Seconded: Ms. Strote/Ms. Helsley; approved 4-0.**

- D. Selection of candidate for California Special Districts Association Southern Network Seat B election: the Board discussed the various candidates and decided to table the item to the July meeting to allow for further research.
- E. Strategic Planning update: no report.

**7. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**

Mr. Hendra reported that Dawn Afman, NRCS District Conservationist, thanked the Board for the two contribution agreements that are allowing work to move forward on upgrading agricultural irrigation and restoring habitat.

**8. INFORMATIONAL REPORTS:**

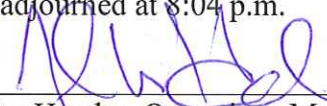
- A. Staff Reports for May:
  - i. Clark Stevens, Executive Officer
  - ii. John Hendra, Operations Manager
  - iii. Stephen Vodantis, Education Supervisor
  - iv. Rosi Dagit, Senior Conservation Biologist
  - v. Jen Mongolo, Conservation Biologist
- B. Sepulveda Basin Wildlife Area Steering Committee

**9. DIRECTORS' COMMENTS/ANNOUNCEMENTS**

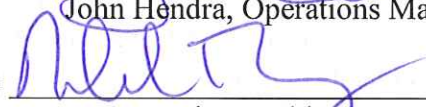
- Mr. Washburn recommended that staff research potential projects for habitat recovery in the recent burn area of Calabasas since there will be funding for such projects.
- Ms. Helsley reported that the Envirothon team from Pacific Palisades is going to Ontario, Canada to compete in the international competition.
- Ms. Strote will not be at the next meeting.

**10. ADJOURNMENT: Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 4-0.**

The meeting was adjourned at 8:04 p.m.

Submitted by:   
 John Hendra, Operations Manager

Date: 8/22/16

Approved by:   
 R. C. Brody, President  
 Board of Directors

Date: 8/22/16