



BOARD OF DIRECTORS

R.C. Brody  
President

Steve Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Mary Ellen Strote  
Director

EXECUTIVE OFFICER  
Clark Stevens

**REGULAR BOARD MEETING**

SEVEN HUNDRED SIXTY-FOURTH MEETING

**Monday March 28, 2016—6:00 P.M.**  
**Resource Conservation District Office**  
**540 S. Topanga Canyon Blvd, Topanga, CA 90290**

**MINUTES**

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:02 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Steve Rosentsweig and Mary Ellen Strote in attendance. Also in attendance were Associate Director Glenn Bailey, Executive Officer Clark Stevens, Operations Manager John Hendra and Conservation Biologist Steve Williams.
2. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist, Brad Welebir, auditor from Rogers, Anderson, Malody & Scott, LLP.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **MINUTES:** Approval of minutes for meeting of February 22, 2016.  
**Moved/Seconded: Ms. Helsley/Ms. Burnam; approved 5-0.**
5. **MONTHLY CLAIMS AND FINANCIALS:** Approval of financial reports and claims for February 2016. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 5-0.**
6. **REGULAR CALENDAR**
  - A. **Tour of front yard restoration:** Mr. Stevens and Mr. Williams gave a tour of the new front-of-office structures and plans for plantings and signage.
  - B. **Presentation of audit for fiscal year 2014-15:** Mr. Welebir discussed the audit with the Board. He noted there were no difficulties, misstatements or disagreements. There were a couple of new requirements this year which caused a change in net position: pension liability and deferred revenue. The Federal government now requires governments to show future pension liability on the books, which added approximately \$70,000 to balance sheet liabilities. In addition, some grant funds that were classified as revenue in a previous period were actually deferred revenue for expenses that were realized in the current fiscal year, causing an adjustment to the revenue of over \$90,000.



- C. Selection of Directors to sit on Board Development Committee: Mr. Rosentsweig volunteered to sit on this committee.
- D. Sepulveda Basin Wildlife Area Steering Committee: discussion and possible action to comment on the Environmental Assessment of proposed AngelFest: Mr. Bailey reported on the Steering Committee meeting. At the meeting, he made a motion, which was passed unanimously, to extend the comment period on the AngelFest Environmental Assessment to 45 days. Charles Singer of Los Angeles City Recreation and Parks reported to the Steering Committee that AngelFest came to them over two years ago and that \$133,000 has been spent on the environmental assessment. He told the committee that they could decide if the wildlife area would be closed during the event. The Parks Dept. expects 35,000 to 40,000 people to attend each day but has asked for impact analysis for 65,000 attendees. Also, the promoters will be paying a \$250,000 flat fee plus 3% of ticket sales. 85% of the money will go to the Parks Foundation for use in Sepulveda Basin, which is estimated to be \$300,000 to \$400,000 this year.

Mr. Bailey also reported that representatives of the 2024 Olympic Committee will be at the May Steering Committee meeting. Mr. Stevens spoke to representatives about possible issues for which mitigation will be needed.

7. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**  
Ms. Afman reported that she has made a hire for Soil Conservationist. She has also hired Jeffrey Hirashima for the Irrigation Specialist position through the RCD and she thanked the RCD for helping to make that happen.

8. **INFORMATIONAL REPORTS:**

- A. Staff Reports for February:
  - i. Clark Stevens, Executive Officer:
  - ii. John Hendra, Operations Manager
  - iii. Stephen Vodantis, Education Supervisor
  - iv. Rosi Dagit, Senior Conservation Biologist
  - v. Jen Mongolo, Conservation Biologist

9. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Helsley reported on the CARCD Leadership Retreat attended by her and Mr. Hendra. Follow-up from the retreat includes monthly calls with the consultant and a cohort, plus completing a project that develops personal leadership and accomplishes an RCD goal.
- Ms. Helsley also reported the Envirothon will be held Saturday April 23.





- Ms. Strote asked about publicity for the front-of-office renovations. She will be available in May to write a press release after the plantings and signage are completed.
- Mr. Bailey reported that the Chatsworth Nature Preserve Open House is this Saturday, April 2, from 10 a.m. to 3 p.m.

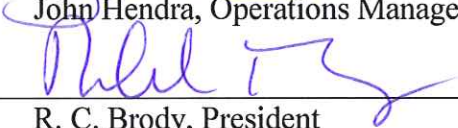
**10. CORRESPONDENCE**

- CA Special District Association Board of Directors call for Nominations: Seat B: the Board did not make any nominations.

**11. ADJOURNMENT: Moved/Seconded: Mr. Rosentsweig/Ms. Strote; approved 5-0.** The meeting was adjourned at 8:40 p.m.

Submitted by:   
John Hendra, Operations Manager

Date: 5/23/16

Approved by:   
R. C. Brody, President  
Board of Directors

Date: 5/23/16

