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REGULAR BOARD MEETING

SEVEN HUNDRED FORTY-THIRD MEETING

Monday May 19, 2014—6:00 P.M.

Resource Conservation District Office

NPS Peter Strauss Ranch: 30000 Mulholland Hwy., Agoura Hills, CA 91301

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President R.C. Brody at 6:06 p.m. A quorum was established with Directors Beth Burnam, Nancy Helsley, Steve Rosentsweig and Mary Ellen Strote in attendance. Also in attendance was Associate Director Dennis Washburn, and RCD staff members Clark Stevens, Executive Officer, Rosi Dagit, Senior Conservation Biologist (for agenda item 5A only), and John Hendra, Operations Manager.
2. **INTRODUCTION OF GUESTS:** Dawn Afman, NRCS District Conservationist
3. **PUBLIC COMMENTS:** There were no public comments.
4. **CONSENT CALENDAR: Moved/Seconded: Mr. Brody/Ms. Burnam; approved 5-0.**
 - **MINUTES:** Approval of minutes for meeting of April 28, 2014
 - **MONTHLY CLAIMS AND FINANCIALS:** Approval of financial report and claims for April 2014
5. **REGULAR CALENDAR**
 - A. Approval of services contract with owner of Wildwood property in Topanga Canyon: negotiations are ongoing so the contract was not ready. Mr. Stevens updated the Board on his talks with the owner and the specifics of the location, which he visited with Ms. Dagit, Mr. Brody and Ms. Burnam on May 16. Per Board direction, Mr. Stevens will ask the property owner for a lease contract that includes provisions regarding length of lease, renewal options, right to property usage, securitized prepaid rent and temporary housing in case of construction, among other things. The Board directed staff to set up a Finance Committee meeting prior to the June Board meeting in order to review the impact of proposed rent on the budget for 2014-15. Finally, the Board authorized staff to spend up to \$2000 of legal fees to have the contract reviewed. **Moved/Seconded: Mr. Rosentsweig/Ms. Burnam; approved 5-0.**



- B. Approval of CA Department of Parks and Recreation Contract #C1341048 allocating funds to the RCDSMM to provide a Greenhouse Aide for the La Jolla Valley native grass revegetation project in Point Mugu State Park:
Moved/Seconded: Mr. Brody/Ms. Burnam; approved 5-0.
- C. Recordings at Board meetings: staff report and vote: after discussion of the issue, the Board decided not to make any changes to current practice.
- D. Approval of California Special Districts Association Proposed Bylaws Update: the Board voted to approve the CSDA Bylaws Update. **Moved/Seconded: Mr. Brody/Ms. Strote; approved 5-0.**
- E. Progress update on search for RCD home and lab facilities: Mr. Stevens discussed potential RCD home sites and costs as part of agenda item 5A.

6. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:
Ms. Afman reported that she will have a temporary Soil Conservation Technician over the summer and would like to get her involved in some of the RCD's field work. She also offered to assist in any capital campaign the RCD might undertake as part of creating a watershed center, and mentioned interest in having an NRCS office co-located there.

7. INFORMATIONAL REPORTS:

- A. Staff Reports for April:
 - i. Clark Stevens, Executive Officer (oral): see agenda item 5A above.
 - ii. John Hendra, Operations Manager (written)
 - iii. Stephen Vodantis, Education Supervisor (written)
 - iv. Rosi Dagit, Senior Conservation Biologist (written)
 - v. Jenna Krug, Conservation Biologist (written)
- B. California Association of Resource Conservation Districts (CARCD) Central Coast Area: no report.
- C. Sepulveda Basin Wildlife Area Steering Committee: Assoc. Director Glenn Bailey: no report.

8. DIRECTORS' COMMENTS/ANNOUNCEMENTS

- Mr. Washburn passed around a flyer for the public workshop on May 22 on the Enhanced Watershed Management Programs for the Malibu Creek Watershed hosted by the Hwy. 101 corridor cities, Los Angeles County and the LA County Flood Control District
- Ms. Helsley attended a meeting in Sacramento on the state Envirothon. They are asking CARCD to support the Envirothon and have it be part of CARCD's Education Committee. They are also asking CARCD to focus on education at the annual conference and other meetings.



- Ms. Strote reported on the successful distribution of her press release on watering oaks. The release was picked up by most of the local Patch websites and Acorn papers as well as the Los Angeles Register. Ms. Strote will forward the press release to Ms. Burnam for distribution to the Topanga media outlets.

9. **ADJOURNMENT: Moved/Seconded: Mr. Brody/Mr. Rosentsweig; approved 5-0.**
The meeting was adjourned at 7:47 p.m.

Submitted by: _____
John Hendra, Operations Manager

Date: _____

Approved by: _____
R. C. Brody, President
Board of Directors

Date: _____