



RESOURCE CONSERVATION DISTRICT
OF THE
SANTA MONICA MOUNTAINS

30000 MULHOLLAND HIGHWAY, AGOURA HILLS, CALIFORNIA 91301
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A Political Subdivision
of the State of California

CLARK STEVENS
Executive Officer

BOARD OF DIRECTORS
DENNIS WASHBURN
President
DAVID GOTTLIEB
Vice President
STEVEN ROSENDSWEIG
Treasurer
R.C. BRODY
NANCY HELSLEY

REGULAR BOARD MEETING

SEVEN HUNDRED THIRTIETH MEETING

Monday January 28, 2013—6:00 P.M.

Resource Conservation District Office

NPS Peter Strauss Ranch: 30000 Mulholland Hwy., Agoura Hills, CA 91301

MINUTES

1. **CALL TO ORDER:** the meeting was called to order by President Dennis Washburn at 6:03 p.m. A quorum was established with Directors R.C. Brody and David Gottlieb attendance. Director Nancy Helsley arrived at 6:15 pm. Director Steve Rosentsweig was absent. Also in attendance were RCD staff members Clark Stevens, Executive Officer, and John Hendra, Operations Manager and Melina Watts, Watershed Coordinator.
2. **INTRODUCTION OF GUESTS:** there were no guests.
3. **PUBLIC COMMENTS:** there were no public comments.
4. **CONSENT CALENDAR: Moved/Seconded: Mr. Gottlieb/Mr. Brody; approved 3-0.**
 - **MINUTES:** Approval of minutes for meeting of December 14, 2012
 - **MONTHLY CLAIMS:** Approval of financials and claims for December 2012
5. **REGULAR CALENDAR**
 - A. **Election of Officers:** President: Mr. Washburn was nominated, **Moved/Seconded: Mr. Gottlieb/Ms. Helsley; approved 4-0;** Vice President: Mr. Gottlieb was nominated, **Moved/Seconded: Mr. Brody/Ms. Helsley; approved 4-0.** Treasurer: Mr. Rosentsweig was nominated, **Moved/Seconded: Mr. Gottlieb/Mr. Brody; approved 4-0.**
 - B. **Resolution No. 2013-01-01: A Resolution transferring treasurer authority from Los Angeles County to the Board of Directors of the Resource Conservation District of the Santa Monica Mountains:** the Board inquired about the costs and practical effects of a transfer of treasurer authority to the RCDSMM. Mr. Hendra has found no costs involved and no additional duties for, or effects on, the District. The Board approved the resolution to transfer treasurer authority to the RCDSMM. **Moved/Seconded: Mr. Gottlieb/Mr. Washburn; approved 4-0.**
 - C. **Review and approval of fiscal year 2012 audit:** after reviewing the audit report and discussing the auditor's findings, the Board voted to accept and file the audit. **Moved/Seconded: Mr. Gottlieb/Ms. Helsley; approved 4-0.** The Board directed staff to put next year's audit out to bid to make sure we are getting a competitive price.
 - D. **Review and approval of mid-year budget adjustments:** After review and explanation of the adjustments, the Board voted to accept the revised budget. **Moved/Seconded: Mr. Gottlieb/Mr. Washburn; approved 4-0.**

- E. Review and approval of RCD General Fund hourly wage rate schedule: the Board approved the wage rate schedule for the RCD General Fund. **Moved/Seconded: Mr. Brody/Mr. Gottlieb; approved 4-0.**
- F. RCD home and biology facilities: needs and current options were discussed, with various people assigned follow-up responsibilities.
- G. Review of draft Santa Monica Mountains Watersheds Plan: the Board discussed the plan formation process and who had input. Directors are to review the draft plan before the next meeting and bring their edits for discussion.
- H. Review and approval of Wild and Scenic Film Festival expenditures: Ms. Watts recounted her previous experience with this film festival, described how the event will run and who our partners will be. The Board voted to approve signing the contract and expending \$250 to secure the rights to review the films. **Moved/Seconded: Ms. Helsley/Mr. Brody; approved 3-0 with one abstention.**

6. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT**: No report.

7. **INFORMATIONAL REPORTS**: No reports

8. **DIRECTORS' COMMENTS/ANNOUNCEMENTS**

- Ms. Helsley brought to the Board's attention the activities of the US Army Corps of Engineers at the Sepulveda Basin Wildlife Reserve. She noted that there has been a public outcry and press coverage over the brush clearance and the manner in which it was done. Mr. Gottlieb asked that a letter be sent to the USACOE protesting their actions and asking for a review of the public notice given before work like this is done.
- Mr. Washburn met Jim Branham, Executive Officer of the Sierra Nevada Conservancy, who offered information materials and consulting assistance to the RCD on how they operate and how they formed their coalition.

9. **ADJOURNMENT**: **Moved/Seconded: Mr. Brody/Mr. Gottlieb; approved 4-0.** The meeting was adjourned at 8:29 p.m.

Submitted by: _____
 John Hendra, Operations Manager

Date: _____

Approved by: _____
 Dennis Washburn, President
 Board of Directors

Date: _____