



**BOARD OF DIRECTORS**

R.C. Brody  
President

Steve Rosentsweig  
Vice President

Nancy Helsley  
Treasurer

Beth Burnam  
Director

Mary Ellen Strote  
Director

**EXECUTIVE OFFICER**  
Clark Stevens

**REGULAR BOARD MEETING**

SEVEN HUNDRED SEVENTY-THIRD MEETING

**Monday March 27, 2017—6:00 P.M.**  
**Resource Conservation District Office**  
**540 S. Topanga Canyon Blvd, Topanga, CA 90290**

**AGENDA**

Information about, and copies of, supporting materials for agenda items are available for public review at the RCDSMM office during regular office hours, or by calling the Operations Manager at 818/597-8627 x102. A fee may be charged for copies.

1. CALL TO ORDER
2. INTRODUCTION OF GUESTS
3. PUBLIC COMMENTS  
This is the time set aside for those wishing to address the Board on matters which fall under their jurisdiction. If the matter you address is not on the agenda, Directors may not discuss or take action on comments made here except to put the matter on the agenda, at their discretion, for a future Board meeting. If the matter you address is already on the agenda, the Board will consider your comments when making their decision. Each commenter will have a time limit of three minutes.
4. MINUTES: Approval of minutes for meeting of February 27, 2017
5. MONTHLY CLAIMS AND FINANCIALS: Approval of claims for February 2017 and review of financial reports through February 28, 2017
6. REGULAR CALENDAR
  - A. Review and approval of 2017-18 Annual Plan
  - B. Approval of Resolution 2017-03-01: RCD Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing Policy
  - C. Approval of Resolution 2017-03-02: RCD Fee For Service Policy
  - D. Approval of Resolution 2017-03-03: RCD Volunteer Policy
  - E. Approval of Resolution 2017-03-04: RCD Public Records Request Policy
  - F. Approval of Resolution 2017-03-05: RCD Reserve Policy
  - G. Approval of Resolution 2017-03-06: RCD Vehicle Use Policy
  - H. Approval of Resolution 2017-03-07: RCD Reimbursement Policy
  - I. Approval of Resolution 2017-03-08: RCD Harassment, Discrimination and Retaliation Prevention Policy



- J. Approval of Resolution 2017-03-09: Authorizing submittal of a funding request to the California Department of Conservation’s RCD Assistance Program and delegating certain related duties to the President of the Board and the Executive Officer

**7. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**  
Summary of NRCS programs and activities by District Conservationist.

**8. INFORMATIONAL REPORTS:**

- A. Staff Reports for February:
  - i. Clark Stevens, Executive Officer
  - ii. John Hendra, Operations Manager
  - iii. Stephen Vodantis, Education Supervisor
  - iv. Rosi Dagit, Senior Conservation Biologist

**9. DIRECTORS’ COMMENTS/ANNOUNCEMENTS**

**10. ADJOURNMENT**

*Persons with disabilities may contact the Operations Manager at 818/597-8627 x 102 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.*